



**WOMEN'S**  
**ANIMAL CENTER**

America's First Animal Shelter™

# Service Learning for Students:

## *Donation Drive Packet*





## **Thank You for Choosing Women's Animal Center!**

### **Why collect donations for Women's Animal Center?**

Women's Animal Center is a non-profit organization that cares for homeless animals in our shelter and provides affordable veterinary care for family-owned pets. We rely on the generosity of our community to help us raise money and donate supplies to care for the thousands of animals we take in each year. When you donate supplies, we are able to use our funds to enrich the lives of shelter animals and provide improved veterinary services. We could not continue our lifesaving mission without the generous support of our donors.

### **Important Notes:**

If you need community service hours for this project, please fill out the **Donation Drive Hours Log and Community Service Donation Drive Follow-Up Questionnaire** in this packet and bring it in with your donations. After all paperwork and donations are verified, a Letter of Documentation will be mailed or emailed (your choice) to you within 10 business days of the drop-off date.

Please note that donation drop-offs are usually scheduled on weekdays. You will need to bring your completed paperwork with you when you drop off.

If you would like a photo at Women's Animal Center to be possibly posted on our social media, please bring the **Photo Permission** form signed by your parent/guardian. We cannot guarantee that your picture will be shared.

Need support? Contact our Community Programs Coordinator at [education@womensanimalcenter.org](mailto:education@womensanimalcenter.org) or 215-942-6867.

**Women's Animal Center**  
3839 Richlieu Rd. | Bensalem, PA 19020  
215-750-5252 | [womensanimalcenter.org](http://womensanimalcenter.org)



## **How to Run a Donation Drive**

1. Ask permission from your parent/guardian and/or teacher.
2. Print this packet so you are able to fill out all necessary forms.
3. Decide which items you would like to collect. Refer to the Supply the Shelter form included in this packet and choose from this list only.
4. Decide when, where, and from whom you will ask for donations.
5. Contact our Community Programs Coordinator (see Important Notes below) to let them know you are planning a donation drive. They will ask for information about what items you will be collecting and when you will be dropping them off at Women's Animal Center.
6. Make fliers and posters advertising your donation collection. You can use the poster template included in this packet, or you can make your own! (You can ask permission from your parent/guardian and/or teacher to post your donation collection on social media.)
7. Ask people to donate needed items – advertise at school, church or temple, ask your friends, family, neighbors, local businesses, etc.
8. You can organize a specific time/place for people to drop off items, or give them a deadline to drop off. Organize the donations, and make sure they are on our "Supply the Shelter" list (attached).
9. Bring the items to Women's Animal Center at your scheduled drop-off time along with all necessary paperwork.



## Student Donation Drive Registration Form

Student's Name: \_\_\_\_\_

Age: \_\_\_\_\_

Grade Level: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### **Parent/Guardian to complete**

By signing below, I agree that:

My child has permission to participate in this donation drive project.

If my child is completing community service hours, I understand that the Donation Drive Hours Log and Community Service Donation Drive Follow-Up Questionnaire must be filled out completely before the donation drop-off in order for them to receive their Letter of Documentation.

I understand that donation drop-offs usually occur during weekdays, and an appointment time must be scheduled with the Community Programs Coordinator beforehand.

Signed,

Parent/Guardian Signature: \_\_\_\_\_

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## Community Service Donation Drive Follow-up Questions

Name: \_\_\_\_\_

Date: \_\_\_\_\_

*Please write clearly.*

Describe in detail how you planned and implemented your Donation Drive for Women's Animal Center:

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List 3 things you learned that Women's Animal Center does to help the local community:

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What were the most difficult parts of your community service donation drive? Why?

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What were the most satisfying parts of your community service donation drive? Why?

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How can you continue to support Women's Animal Center and the shelter animals they help?

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Complete this sentence: Because of my community service project, I am...

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## Photo Permission Waiver

By checking yes below, I give my permission for Women's Animal Center to use, reproduce, and/or publish photographs and/or video that may pertain to me or my child, including image, likeness and/or voice without compensation. I understand that this material may be used in various publications, public relations releases, recruitment materials, broadcast advertising or for other related endeavors. This material may also appear on Women's Animal Center's website and/or various forms of social media pages.

Permission to use photos:      YES       NO

*I confirm that I have read, understand, and consent to the terms of this Photo Permission Waiver.*

Child's Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# ANIMAL SHELTER SUPPLY DRIVE

*Supporting Women's Animal Center in Bensalem!*



## ITEMS NEEDED

**WHERE:**

**WHEN:**

**FOR MORE INFORMATION,  
CONTACT:**

- Towels
- Clean and gently used toys, dog crates, and carriers
- Unopened and unexpired dog/cat food
- Unopened and unexpired dog/cat treats
- Timothy hay (for rabbits)
- Dawn dish soap
- Laundry detergent and bleach
- Cat litter

**For a full list of needed items,  
please scan the QR code!**



**THANK YOU FOR YOUR  
GENEROSITY AND SUPPORT!**



# Supply the Shelter!

Donations of supplies are always needed and appreciated, and help better the lives of the animals in our care. Donations can be dropped off at Women's Animal Center during our business hours.

**We are ONLY able to accept the following items:**

## **Towels**

**Clean and gently used toys, dog crates, and carriers**

**Unopened and unexpired dog/cat food**

**Unopened and unexpired dog/cat treats**

**Timothy hay (for rabbits)**

**Dawn dish soap**

**Laundry detergent and bleach**

**Cat litter**

**Additional needed items can be found on our  
Amazon and Chewy wishlists.**

**View our Amazon wishlist:**



**View our Chewy wishlist:**



# Thank you!